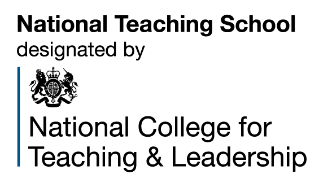
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**NQT Induction - Initial Lesson Observation Proforma**

For first observation within first 4 weeks

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NQT:** | | | **Induction tutor:** | |
| **School:** | | | **Date and time:** | |
| **Subject:** | | **Year Group:** | | **No in Class:** |
| **Focus of observation :** |  | | | |

|  |  |
| --- | --- |
| **Starting off** | **Availability of materials and resources** |
| **Appropriateness** | **Understanding** |
| **Monitoring of Progress** | **Behaviour management** |
| **Finishing off** | **General comments** |

Agreed actions:

|  |  |  |
| --- | --- | --- |
| Signed: | *NQT:* | *Induction Tutor:* |

**Prompts (What the observer is looking at and looking for):**

|  |  |
| --- | --- |
| **Starting off**   * Does the lesson start well and in an organised way? * Does the teacher engage the pupils’ interest effectively? * Do the pupils settle down quickly? | **Availability of materials and resources**   * Are the teaching materials to hand? * Are materials for pupils to use distributed efficiently and/or readily available for them to access? |
| **Appropriateness**   * Is the content of the lesson appropriate? * Are the activities pitched at the right level/too hard/too easy? * Are the classroom management strategies used appropriately and do they promote independent learning? * Is the lesson well paced? | **Understanding**   * Does the teacher explain tasks clearly? * Are the pupils clear about what they are doing and why? |
| **Monitoring and progress:**   * Does the teacher monitor the progress of individuals and groups within the class? * Do all pupils and groups of pupils make appropriate progress during the lesson and is the teacher able to articulate this? | **Behaviour management**   * Is the teacher following the school’s agreed approach to rewards and sanctions? * Is the class generally orderly and on task? * Choose one incident of appropriate behaviour (this could be a minor incident): * What happened? * What did the teacher do? * How did the pupil(s) respond? |
| **Finishing off**   * Is the lesson brought to an effective conclusion? * Do the pupils have an opportunity to review and demonstrate what they have learned? | **General comments**   * What was effective about the lesson? * Which aspect would benefit from further thought and discussion? |